

Request for Council Action

Originator Human Services	Item Approve Human Rights Commission Rules of Procedure
Agenda Section ORGANIZATIONAL BUSINESS	Date 7/25/2016
Description	

The City Council is requested to approve changes to the Human Rights Commission's Rules of Procedure.

At the May 16, 2016 meeting, the Human Rights Commission passed the following motion to approve the recommendations of the By-laws Committee as follows:

1. Added "A" to references to the "Minnesota Human Rights Act, Section 363A", as well as updating references to specific sections of the Statute, throughout the document.
2. **Section I. Purpose and Authority**, 1.3 Relationship to Board of Education, added "...and the District Diversity Advisory Council (DDAC)..." to read "The Commission shall have an advisory relationship to the Board of Education of Bloomington Independent School District No. 271 and the District Diversity Advisory Council (DDAC) "on matters relating to Human Rights."
3. **Section II. Membership**, 2.7 Vacancies, removed "...has 45 days from notification of a vacancy in which to appoint someone to..." and added "shall appoint an applicant on file to fill the vacancy for..." to read "Vacancies shall be filled by the City Council for the unexpired term. During the year, applications will continue to be received and placed on file for consideration should a vacancy occur mid-year. Should a vacancy arise, the Council shall appoint an applicant on file to fill the vacancy for the unexpired term."
4. **Section IV. Meetings**, 4.7 Vote, added "A minority report may be submitted by a minimum of two (2) members of the Commission." to read "Except as otherwise specified in these rules, voting shall be by voice. A member may have his/her vote on a particular issue recorded if he/she wishes. A minority report may be submitted by a minimum of two (2) members of the Commission."
5. **Section VI. Committees**, Section 6.2 Areas, added "... (DDAC) " to read "The Commission may establish Committees as the needs become apparent to the Commission... including other local commissions and agencies such as the Planning Commission or Park and Recreation Advisory Commission, or the District 271 Diversity Advisory Council (DDAC)."
6. **Section VII. Handling of Grievances**, 7.7(h) Reports, added "A monthly Complaint and Inquiry Report shall be submitted to Commissioners." to read "A monthly Complaint and Inquiry Report shall be submitted to Commissioners." Also added "Human Rights" to read "A quarterly, statistical report is submitted to the Human Rights Department indicating the flow and disposition of complaints..."
7. **Section VIII. Miscellaneous**, 8.3 Suspension of Rules, changed "unanimous" to "2/3" to read "The Commission may suspend any of these rules by a 2/3 vote of those members present."

The City's Legal Department has reviewed the Rules of Procedure. First Vice-Chairperson Jared Leese will be available to answer any questions.

Requested Action

Staff recommends the following motion:
Approve changes to the Human Rights Commission's Rules of Procedure

Attachments: